

Consultancy Services to Develop a School Gardening Toolkit for The Green Gardens Project

Organization: Habitat for Humanity Zambia (HFHZ)

Location: Makululu and Katondo informal settlements, Kabwe District, Zambia

Project Funder: Aktion Deutschland Hilft (ADH)

Assignment Duration: 40 days from contract signing

Application Deadline: Tuesday, 8 September 2026

Introduction and Background

Habitat for Humanity Zambia (HFHZ) is seeking to engage an experienced consultant(s) to develop a School Gardening Toolkit for the project "The Green Gardens Project: A Holistic Approach to Food Security and WASH," funded by Aktion Deutschland Hilft (ADH) and implemented October 2025-December 2026 in the Makululu and Katondo informal settlements of Kabwe District, targeting schools and households.

The project aims to strengthen the capacity of learners, teachers and community members to adopt practical and sustainable gardening techniques that improve food production while conserving natural resources.

Purpose and Objectives

To design a practical, standardized, context-specific training curriculum covering sustainable gardening, nutrition, water management, climate resilience, inclusion and environmental stewardship for schools, ECO Clubs, project staff, community facilitators and lead farmers.

Scope – Thematic Areas

- Gardening Practices and Crop Management (site selection, soil fertility, composting, integrated pest management, climate-smart techniques)
- Nutrition (dietary diversity, meal planning, food preparation and preservation)
- Inclusion (equitable participation for women, youth, persons with disabilities)
- Environmental and Climate Resilience (soil/water conservation, rainwater harvesting, biodiversity)
- Institutional Capacity (leadership, group management, record keeping)
- Sustainability and Behavioural Change (household decision-making, peer learning)

Deliverables

- Inception report (methodology, work plan, toolkit framework)
- Draft toolkit package: document, training modules, facilitator's guide, participant handouts
- Presentation of draft toolkit (report and PowerPoint)
- Toolkit validation workshop with HFHZ and stakeholders
- Final toolkit package with executive summary, methodology, framework, modules, and annexes

Requirement Profile

- Independence from HFHZ and/or its Board of Directors; conflicts of interest fully declared
- Lead consultant/co-leads hold an advanced degree in Education, Social Sciences, Agricultural or Environmental Sciences, or related field
- Minimum seven (7) years' proven experience in curriculum/toolkit development and capacity building for donor-funded projects in Zambia
- Proven experience developing participatory, learner-centered training curricula for diverse audiences
- Demonstrated experience integrating gender, inclusion, nutrition, environmental and climate themes

Submission Requirements

- Detailed technical and financial proposal (inclusive of 15% Withholding Tax) and cover letter, subject: "School Gardening Toolkit Consultancy"
- Valid company registration certificate, company profile, and tax clearance certificate
- At least 3 samples of toolkits of a similar nature
- Names and contacts of 3 recent professional referees
- Names and CVs of proposed team members

Submission

Submit electronically to Procurement@habitatzam.org.zm, addressed to:
Procurement Committee, Habitat for Humanity Zambia, P.O. Box 3498, Plot 488a,

Twin Palms Road, Kabulonga, Lusaka, Zambia. Tel: (+260) 211 251087.

Deadline for submissions: Tuesday, 8th September 2026.