ZAMMSA

Zambia Medicines and Medical Supplies Agency

INVITATION TO BID

TENDER NO. TBA

TENDER FOR THE PROVISION OF PRINTER LEASING MODEL SERVICES AT ZAMMSA HEADQUARTERS AND SIX REGIONAL HUBS FOR A PERIOD OF ONE (1) YEAR

1. The Government of the Republic of Zambia has set aside funds towards the provision of printer leasing model services at ZAMMSA headquarters and six regional hubs for a period of one (1) year
2. Bidding will be conducted through the Open National Bidding (ONB) Method of Procurement.
3. To be eligible to participate under this Tender, the shareholders of the company participating must be incorporated by PACRA. A Bidder that is under a declaration of ineligibility by ZPPA is NOT eligible to participate.
4. There shall be a **Mandatory Due diligence** after identifying the best evaluated bidder.
5. The Evaluations under this Tender shall take into account Preliminary, Technical, Commercial, Financial evaluation and Price Reasonableness Analysis.
6. The Contract period shall be 12 months under which delivery period is one (1) year.
7. Bidding shall be conducted online via the **Electronic Government Procurement (eGP)** System.
8. Bidding documents may be purchased online at a non-refundable fee of **ZMW1,000.00.**
9. The bids should be indicated **"Tender for the provision of printer leasing model services at ZAMMSA headquarters and six regional hubs for a period of one (1) year"** and must be submitted online via the e-GP on or before **28th October, 2026 10:00 Hours.**

10. **Late Bids will not be accepted.** The Tender document in English may be obtained online via the e-GP system.

11. Bidders may obtain further information by submitting **electronic** requests for clarification.

12. The deadline for clarifications shall be **23rd October, 2026 10:00 Hours** email.

13. Bids will be opened at **10:00 hours Via the e-GP System** on **Wednesday, 28th October, 2026.** All bids must be accompanied by a **Bid Securing Declaration.**

For further information, please use the Clarification email shared within the clarification period off the e-GP system.